



Cottingley Multi-agency group  
10.00pm Wednesday 10<sup>th</sup> August  
2011  
Conference Room  
Dewsbury Road One Stop Centre

<b>ATTENDANCE</b>	
Cllr Adam Ogilvie	
Inspector Damien Miller	West Yorkshire Police
Andy Beattie	South Locality Manager, LCC
Paul Spandler	South Locality Team, LCC
Steve Wetherill	South Locality Team, LCC
Neil Collins	Aire Valley Homes
Kevin Vaughan	Aire Valley Homes
Terri Raddings	resident
Sylvia Whiting	resident
Neil Whiting	resident
David Bailey	LCC Recycling officer
Nicola Moss	LCC Recycling officer
Dianne Elson	Cottingley Primary School
Tom O'Donovan	Area Management, LCC
Gavin Forster	Area Management, LCC

<b>1.0</b>	<b>Welcome and Introductions</b>	
1.1	Cllr Ogilvie welcomed everyone to the meeting and introductions were made.	
<b>2.0</b>	<b>Apologies</b>	
2.1	John Gittos – Cottingley in Bloom Martin Barnes – Highways Cllr David Congreve Cllr Angela Gabriel	
<b>3.0</b>	<b>Recycling –Nicola Moss</b>	
3.1	The Cottingley issues around recycling are similar to those faced on the Holtdale estate in Cookridge. They also on a black bag only collection with no recycling provision. Consolation has taken place with Holtdale residents around what they feel would be the most effective method of recycling on the estate rather than rolling out a green bag system. This has resulted in a	

	project to install communal recycling areas in appropriate sites on the estate.	
3.2	Staff visited the estate and identified 23 appropriate sites on the Holtdales. This resulted in discussions with partner agencies including WNW homes, Area Management team and local residents. The final design of the communal yards included a hard standing area and metal railings costing £2,000 per yard, £500per bin and £500 for promotional costs. The total project cost was £58,000 which was funded through WNWH area panel funding, Area Committee well being and Street scene.	
3.3	The bins will be collected weekly with a monthly cleanse and weekly visits by WNWH estate caretakers. The manual litter picker the area will also be adjusting their route to monitor the bins.	
3.4	Once funding was confirmed a letter went out to residents to invite them to roadshows that explained the justifications and timescales for implementation. Works have started on site and will be completed in September,	
3.5	<p>Would this be an appropriate approach in Cottingley? Discussion:</p> <ul style="list-style-type: none"> <li>• Concerns raised over the communal bins at the tower blocks. These are often overflowing causing problems for local residents. This is most peoples only experience of this type of bin. Discussions of how this could be addressed and why this should not happen with these bins.</li> <li>• This is a timely discussion about this provision on the back of the day of action this could be a good time to knit these pieces of work together.</li> <li>• Due to the imminent changes to the bin collection service and routes this is a good time to look at these issues.</li> <li>• The primary school does find it hard due to teaching the children about recycling for them to go home and not be able to do so. So the school would be supportive in these proposals.</li> <li>• Does there have to be a universal approach? Can appropriate places not have black wheelybins? A review of existing provision will be carried out as part of this project to make sure the solution is appropriate</li> <li>• If alternative options are offered on the estate it could lead to a ‘them &amp; us’ situation that won’t necessarily benefit the estate as a whole. The survey of the estate will help identify these sort of issues.</li> <li>• The survey will be carried out in September and available for the 13<sup>th</sup> October meeting.</li> <li>• In some ways a success story is the tower blocks bins. They are overflowing but they are being well used. AVH looking at the potential of finding more space to increase the number of bins. DB to monitor the bins in the coming months.</li> <li>• The initial estate wide survey would be agency led and the residents involved in the second stage of the discussions as part of the walkabouts.</li> <li>• The centre of the estate seems to being missed and residents are</li> </ul>	

	clearing things up themselves to be faced with more rubbish after each bin collection. The crews seem to throw bags around a lot and this can lead to rubbish being split and not cleaned up	
<b>4.0</b>	<b>Minutes –</b>	
4.1	Approved as a true record of the last meeting	
<b>5.0</b>	<b>Day Of Action</b>	
<b>5.1</b>	<b>Timetable of events</b>	
	Approved as being appropriate but will be updated in time with additional deadlines etc around the recycling project.	
<b>5.2</b>	<b>Zonal approach</b>	
	The size of the Cottingley estate means that it will have to be split in to three zones to make working easier. It was agreed that the zones would be split by Dulverton Grove and Cottingley Approach.	
<b>5.3</b>	<b>On the Day</b>	
	Discussions were had around the following: <ul style="list-style-type: none"> <li>• The main focus of the day will be litterpicking.</li> <li>• AVH and Streetscene will help the clearance of the bags of rubbish cleared. A caged vehicle will be available for some of the day and the estate caretakers will support the work.</li> <li>• Skips will be provided. Concerns were raised over leaving them out over night if the event is taking place on a Saturday. After some discussion it was decided that it would be more appropriate to have the event on the Friday to maximise the impact of the services on that day and also the resident involvement via the school. The day of action will now take place on the <b>23<sup>rd</sup> September</b></li> <li>• WYP to provide a leaflet based on the one used on the Cardinals. This can form part of the publicity going out to residents with the TRAC residents newsletter. The deadline for submitting information to Dianne Elson for inclusion is 14<sup>th</sup> September.</li> <li>• AVH/WYP/residents all involved in the mail out to the 1260 properties.</li> <li>• The most appropriate venue for the day is the community centre. AMT to look at the booking of this and use on the Friday.</li> </ul>	
<b>5.4</b>	<b>Schedule</b>	
	The proposed running order of the day is as follows: <p>9.00am – meeting to confirm teams and route for the day in light of current condition of the estate.</p> <p>10.00am – official start time of the clean up. Residents involved in clean ups in each of the 3 zones</p> <p>12.00pm – break</p> <p>12.30pm – agencies continue work focusing on bigger issues</p> <p>16.00pm - finish</p>	
<b>5.5</b>	<b>Other issues</b>	

	<ul style="list-style-type: none"> <li>• Cllr Ogilvie offered to discuss the large greenspace areas with Parks &amp; Countryside</li> <li>• Dog wardens could be available on the day to promote responsible dog ownership and offer microchipping.</li> </ul>	AO  AB
<b>6.0</b>	<b>Action Plan</b>	
	The action plan was circulated for comments. This will be looked at in more detail at future meetings after the day of action.	
6.1	The initial estate walkabout has taken place and identified various issues across the estate. Alan Booth has the full details which will be circulated to the group. This will help identify sites for the walkabouts to monitor long term but also some sites for the litterpicking on the day of action.	
<b>10.0</b>	<b>Any Other Business</b>	
	<ul style="list-style-type: none"> <li>• Confirmation that the weekly walkabout will be starting at the community centre. The first one being 15<sup>th</sup> September followed by the next steering group- venue TBC (SR to confirm)</li> <li>• Match day Parking – issues raised about the building works at Ellend road and the effects on the estate. AB to look at the potential of residents parking and update the group accordingly.</li> </ul>	SR  AB
<b>11.0</b>	<b>Date of Next Meeting</b>	
	15 <sup>th</sup> September following the walkabout.	